



City Registration

For any person moving to Cologne it is required to get registered with the city within 14 days after moving in. It is recommended to book an appointment beforehand. This is possible online or via phone. As those appointments tend to be booked weeks in advance, the regular deadline to register after moving in of 14 days is not handled too strictly.

A visit **without** an appointment is possible on MONDAYS and WEDNESDAYS. Long waiting times have to be expected though.

For booking an appointment online, please visit this website:

<https://termine.stadt-koeln.de/m/kundenzentren/extern/calendar/?uid=b5a5a394-ec33-4130-9af3-490f99517071&wsid=9dc70783-7f48-4423-838b-9c8dd0739efb&lang=de>

Choose 1 "Anmeldung" under the paragraph "Meldewesen" and press "weiter" on the bottom of the page. The next page should show you some available dates for appointments. The system is a bit odd. Sometimes it doesn't show any available dates, sometimes far in the future, sometimes for the same day. The best chances you have for short-notice appointments is during the morning hours. But sometimes you need to keep trying for several days. Once you get an appointment, you provide your personal data and you will receive an email with a link to finalize the booking. You can choose any of the service centers listed. If available, we recommend the one in "Lindenthal".as they are most familiar in regards of registrations by international students/scholars.

Kundenzentrum Lindenthal, +49 221 221-97485

Innenstadt +49 221 221 97483, Rodenkirchen +49 221 221 97484, Ehrenfeld +49 221 221 -97486,
Nippes +49 221 221 97487, Chorweiler +49 221 221 -97488, Porz +49 221 221 9748, Kalk +49 221 221 97490,
Mülheim +49 221 221 97494

Opening hours:

Mon, Wed: 7:30 - 15h

Tue: 9:30 - 18h

Thu: 7:30 - 16h

Fri: 7:30 - 12h

For the registration itself you need to make sure to bring along the so-called "Wohnungsgeberbescheinigung", which is issued by the landlord. In difference to the rental contract (which they will not need) this document states the exact move-in date, as that may differ from the dates on the rental contract. And make sure to bring your passport with you as well.

In case you are married or plan to register your family as well, make sure to bring a certified translation (German) of the marriage certificate and the birth certificate (for children).